

# TRAA NATIONAL DRIVER CERTIFICATION PROGRAM

---

## APPLICATION

1. Fill out and return this application with payment of \$160.00 for TRAA members; \$200.00 for non-members.
2. Include two 1½"x1½" photos for your ID card. **Print your name and state in which you reside on back of photo.**
3. Request test site in "Payment Information" of application on reverse side.
4. Mail application to:  
**TRAA National Driver Certification Program**  
2121 Eisenhower Ave,  
Suite 200  
Alexandria, VA 22314  
**FAX: 703-684-6720**



## TESTING

1. After you have submitted your application with payment, and have received your Study Guide, call **800-728-0136** to make an appointment to test. An appointment will be set up at the site you request or you will be put on a group listing for a local tow show testing.
2. On your answer sheet, please put the address where you want your scores to be sent.
3. Drivers who fail to keep their scheduled appointments will be required to pay a "**NO SHOW**" fee of **\$20.00** to the proctor at the make-up test session.
4. All cancelled applications will be charged a \$25 administrative fee.

---

NOTE: TESTING MUST TAKE PLACE WITHIN ONE YEAR OF THE APPLICATION DATE OR A NEW APPLICATION AND PAYMENT WILL BE REQUIRED.

---

## RESULTS

- ➔ Within 2-3 weeks you will receive your test results.
- ➔ Those successfully completing the test will receive 2 patches, 1 ID card, a certificate indicating *NATIONALLY CERTIFIED MASTER TOWER*.
- ➔ Those wishing to take Level 3- Specialty Recovery - may now apply.
- ➔ Those needing to re-take Level 2 are encouraged to do so quickly. Please send an application with \$50 for re-test. A test site near you will be arranged.
- ➔ Those having reading difficulties should request a study guide CD (power point presentation), and apply for oral testing.

## PROMOTION

- ☺ *Nationally Certified Master Towers* will receive a Press Release which should be sent to local media. Local recognition of achievement will promote the driver and his company in the eyes of the public.
- ☺ Patches, and truck decals may be ordered and purchased using *NATIONALLY CERTIFIED TOW OPERATOR* ID numbers. Please call 1-800-728-0136 or send form to TRAA, 2121 Eisenhower Avenue, Suite 200, Alexandria, VA 22314

## LEVEL 2 APPLICATION

The *National Driver Certification Program* is designed to encourage safety and professionalism in the towing and recovery industry. The critical role that tow operators play in helping to maintain safe conditions on the Nation's highways mandates that the towing and recovery industry undertake a national program to promote consistency and quality in towing and recovery services.

### LEVEL 2 CERTIFICATION REQUIREMENTS:

**Experience:** The test applicant must have been employed one (1) full year in medium/heavy duty work within the past five (5) years, possess all required state and Federal licenses (ABC, CDL, etc.) and be Level 1 certified. Such experience must be **verified**.

### APPLICATION PROCEDURES:

1. Fill out application **COMPLETELY. INCOMPLETE APPLICATIONS WILL BE RETURNED UNPROCESSED.**
2. Enclose all documents requested with your application, plus two (2) full-face photos to fit in box shown below.
3. Enclose the correct application fee with payment payable to TRAA.
4. All cancelled applications will be charged a \$25 administration fee.

### PERSONAL INFORMATION: (for both owner/applicants and employee/applicants to fill out).

1. Applicant's Name (Print):

\_\_\_\_\_ (LAST NAME) \_\_\_\_\_ (FIRST NAME) \_\_\_\_\_ (MIDDLE INITIAL)

2. Driver's License #: \_\_\_\_\_ CDL: \_\_\_\_\_

3. Applicant's Home Address:

\_\_\_\_\_ (STREET / CITY / STATE / ZIP /EMAIL)

4. Applicant's Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ 4.a. Applicant's Home Phone #: ( ) \_\_\_\_\_

5. Please check all that apply to you:   Elementary   Junior High   High School   2-yr College Degree  
                                   4-yr College Degree   Vo-Tech Diploma   Tech School Certificate  
                                   Other (Specify) \_\_\_\_\_

### EMPLOYER/COMPANY INFORMATION:


6. Employment Status:           Owner           Manager           Employee           Currently Unemployed

6.a. Employer's business name (or your towing operation):

6.b. Employer's business address (or your towing operation)

\_\_\_\_\_ STREET                                   CITY                                   STATE                                   ZIP

Phone: (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

Payment Information			Register by Mail
Level 2 Study Guide & Test Package	Check one <input type="checkbox"/>	Member	 <b>TRAA Certification</b> 2121 Eisenhower Ave, Suite 200 Alexandria, VA 22314
*Includes postage & handling Effective: 7/20/2009		Non-Member	
-Prices subject to change without notice.		Amount Due: \$160	
<b>PAYMENT OPTIONS:</b> Please check one <input type="checkbox"/>			<b>PHOTO</b> <b>SIZE</b> <b>Please Print</b> <b>Name</b> <b>On Back of Photo</b>
<input type="checkbox"/> <b>Company</b> <input type="checkbox"/> <b>Individual Driver</b>			
<input type="checkbox"/> Check Enclosed <input type="checkbox"/> Money Order <input type="checkbox"/> MC <input type="checkbox"/> VISA <input type="checkbox"/> AMERICAN EXPRESS			
Amount \$ _____ Card# _____ Expiration Date: _____ Card Holder _____ Cardholder Signature: _____			

### EXPRESS TESTING SITE INDICATOR

I want to register for group testing at:

\_\_\_\_\_

Name & Location of Show/Group Test